

**MANCHESTER COMMUNITY JOINT PLANNING COMMISSION**  
**Unapproved - MINUTES OF MEETING**  
**THURSDAY MAY 18, 2010**  
**BRIDGEWATER TOWNSHIP HALL**

**I. CALL TO ORDER**

After the Pledge of Allegiance the regular monthly meeting of the Manchester Community Joint Planning Commission was called to order by Chair Vaillencourt at 7:35 p.m.

**II. ROLL CALL**

Voting Delegates: Pat Vaillencourt, Deena McIntosh, Ron Mann, Jolea Mull, Dave Horney, Lou Way, Dale Weidmayer and Larry Lindemann.

Also Present: Jeff Wallace, Sybil Kolon, Peter DeLoof, Jennifer Alexa, Jesse O'Jack and Bill DeGroot.

Note taker: Deena McIntosh

**III. APPROVE AGENDA**

Mull moved to approve the agenda as presented. Weidmayer seconded the motion which was adopted unanimously.

**IV. APPROVE MINUTES**

Way moved to approve the April 14, 2010 meeting minutes as amended. McIntosh seconded the motion which was adopted unanimously.

**V. CITIZEN PARTICIPATION**

There were no public comments.

**VI. OLD BUSINESS**

**1. Appointment of Representatives & Alternates for Bridgewater Township**

Mull reported that Bridgewater Township appointed Jolea Mull as board representative (2 year term), Laurie Fromhart as Planning Commission representative and Dave Horney as the Planning Commission Alternate (both for a 3 year term). The Board representative alternate is still vacant.

**2. Election of Officers**

The following officers were elected unanimously:

Chair – Deena McIntosh, nominated by Vaillencourt, support Mull

Vice Chair – Vaillencourt, nominated by Mann, support Mull

Secretary – Fromhart, nominated by Jolea, support Vaillencourt

Treasurer – Weidmay, nominated by Mull, support Mann

McIntosh moved Vaillencourt to continue serving as Chair for this meeting, Way seconded the motion which passed unanimously.

**3. Adoption of meeting schedule**

Resolution #05-01-10 outlining the MCJPC meeting schedule was presented. Weidmayer moved approval for the meetings to occur on the third Thursday of the month, 7:30 p.m. location to rotate, Way seconded. All in favor by roll call vote. Vaillencourt declared the resolution passed by unanimous vote.

4. Confirm notices to be sent to adjoining communities

Mann reported drafting a joint notice to plan to be sent to neighboring townships, Washtenaw County, SEMCOG and Region 2. Vaillencourt moved for the group to authorize Mann and O'Jack to prepare the notice and send to the appropriate municipalities. Lindemann seconded the motion with passed unanimously.

5. Discussion on legal consultations resolution

Resolution #05-02-10 was presented to support the MCJPC using attorney Jesse O'Jack as its official legal counsel. There was discussion. Passage of resolution was tabled pending further research and item verification.

6. Review of By-laws – Jesse O'Jack recommendations

O'Jack requested the most recent version, Mull to provide. Updates will be made and By-laws should be ready for adoption at June meeting.

7. Designate coordinating entity and FOIA Coordinator

The Village of Manchester to date has served as the coordinating entity and will continue to do so. Mull moved Fromhart to serve as FOIA Coordinator as part of the duties of Secretary. McIntosh seconded the motion which passed unanimously.

8. Budget Discussion

There was discussion on the administration of a budget and a need to do a rough estimate of expenses. O'Jack suggested the formation of a Budget Committee. Vaillencourt moved Mann to chair the Budget Committee to also consist of Weidmayer in his role as Treasurer. Way seconded the motion which passed unanimously. The committee will meet prior to the June meeting and will be prepared to make recommendations at that meeting.

9. Discussion on appointing 9<sup>th</sup> member

The group discussed ways to inform the public that a 9<sup>th</sup> member was being sought. Vaillencourt offered to contact a reporter for the Manchester Enterprise to possibly run a story. Appointment of the 9<sup>th</sup> member was tabled due to the lack of candidates.

## VII. NEW BUSINESS

1. Continue discussion of the Growth Transition Area

The group discussed the Growth Transition Area. Way reported the Village Planning Commission is continuing to review. Discussion turned to Infrastructure and Community Facilities for document editing.

## VIII. ADJOURNMENT

Mull moved to adjourn the meeting at 10:06 p.m. Lindemann seconded the motion which was adopted unanimously.

The next meeting will be June 15, 2010. Freedom Township Hall.