

-DRAFT-
MANCHESTER COMMUNITY JOINT PLANNING COMMISSION
NOVEMBER 14, 2007 MEETING MINUTES
SHARON TOWNSHIP HALL

I. CALL TO ORDER

Meeting was called to order by Pat Vaillencourt at 8:19.

II. PLEDGE

III. ROLL CALL

Present: Chris Brown, Larry Lindemann, Bob Little, Deena McIntosh, Pat Vaillencourt, Gina Lentz

Absent: Jolea Mull, Ron Mann

Others Present: Sybil Kolon (A), Peter DeLoof (A), Amy Riley (A), Mark Iwanicki (A), Marty Way (A), Jeff Wallace (A), Jesse O'Jack, Brett Lenart, Mark Roby, Paul Siersma, Ray Berg, Bill DeGroot, Bill Lewis

Deena McIntosh was the assigned minute taker for this meeting.

IV. APPROVE AGENDA

Little motioned to approve the agenda as presented, Lindemann support. Motion carried.

V. APPROVE OCTOBER 10 MEETING MINUTES

Little motioned to approve the minutes as written, Brown support. Motion carried.

VI. CITIZEN PARTICIPATION

No comments.

VII. OLD BUSINESS

a. Sign Joint Planning Agreement

Mark will be visiting the municipalities for signatures.

b. Adopt by-laws

The group reviewed the current draft of by-laws which is a close match to the agreements each participating municipality has passed, with the

inclusions of comments from the last meeting. Adoption with changes has been postponed until the next meeting pending the effective date and some additional research.

c. Adopt Mission and Vision Statement

Little motioned to approve the Mission and Vision statement drafts with edits. Brown support. Motion carried. The Mission and Vision Statements will be reviewed at the point of their placement into the plan.

d. Distribute revised document workplan

Mark distributed the revised workplan based on suggestions the October 27th workshop.

e. Approve LIAA mailer

The LIAA mailer will be mailed from Traverse City using their resources. Ron Mann provided LIAA with a mailing database to include residents of Sharon Township. Vaillencourt suggested matching the bullets on the mailer to the Mission/Vision statements. Lindemann motioned to approve the mailer pending the suggested change, Kolon support. Motion carried. Mark will make the suggested changes and email one final proof before forwarding to LIAA for production.

VIII. NEW BUSINESS

Because of time constraints all items below were tabled to the December meeting.

- a. Meeting Schedule
- b. Subcommittees
- c. Schedule Document draft sections/discussion
- d. Engage Public: planning phases diagram

IX. FOLLOW UP ITEMS

- a. Sign Joint Planning Agreement
- b. Adopt by-laws
- c. Adopt Mission Statement
- d. Distribute revised document workplan
- e. Approve LIAA mailer

Meeting adjourned at 9:48. Little motioned, Brown support.