SWWCOG Partnerships for Change Work Plan

Step	Meetings	SWWCOG/County Action Items	LIAA Action Items	Products
Step 1 Preliminary Planning	Meeting 1 September 13, 2006 1. Review existing Plans 2. Discuss expectations 3. Discuss what has been done 4. Review preliminary work plan 5. Receive data already gathered 6. Determine information needs 7. Determine who else should participate	1. Send necessary data and information to LIAA 2. Communicate questions and concerns with LIAA 3. Communicate with the media about the project 4. Send notices for next meeting	Compare local plans and ordinances regarding topics related to transitional zones, 425 Agreements, and high density housing	1. Charts that compare plans and ordinances 2. Appropriate maps
Step 2 Initial Sketch Work	Meeting 2 October 11, 2006 1. Revisit Project Plan 2. Transitional Zone Exercise 3. Land Use/Zoning Exercise 4. Discuss next meeting	1. Send necessary data and information to LIAA 2. Communicate questions and concerns with LIAA 3. Communicate with the media about the project 4. Send notices for next meeting	1. Develop a write-up and new map layers from group feedback 2. Secure speakers for next meeting	Maps and/or documents showing initial feedback on transitional zones and land use/zoning
Step 3 Learn Best Practices	Meeting 3 November 8, 2006 1. Lynn Harvey (MSU-E) presentation on 425 agreements 2. Questions & Answers	1. Send necessary data and information to LIAA 2. Communicate questions and concerns with LIAA 3. Communicate with the media about the project 4. Send notices for next meeting	1. Develop a write-up from group discussion 2. Secure speakers for next meeting	Handouts and other information provided at workshop
	Meeting 4 December/January 1. Presentation on housing density options 2. Group Discussion	1. Send necessary data and information to LIAA 2. Communicate questions and concerns with LIAA 3. Communicate with the media about the project 4. Send notices for next meeting	Develop a write-up from group discussion	Handouts and other information provided at workshop

10/11/2006

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Step 4 Draft	Meeting 5 January/February 1. Revisit Project Plan 2. Group Discussion 3. Mark-up exercise	1. Send necessary data and information to LIAA 2. Communicate questions and concerns with LIAA 3. Communicate with the media about the project 4. Send notices for next meeting	Develop documents and map(s) from feedback on transitional zones, 425's, and high density housing	Second draft maps and documents
	Meeting 6 February/March 1. Revisit Project Plan 2. Group Discussion 3. Mark-up exercise 4. Determine need for public meeting	1. Send necessary data and information to LIAA 2. Communicate questions and concerns with LIAA 3. Communicate with the media about the project 4. Send notices for next meeting	Develop a map(s) with feedback on transitional zones, 425's and high density housing	1. Final map(s) 2. Draft report that documents the process and provides recommendations
Step 5 Implementation	Meeting 7 April/May 1. Revisit Project Plan 2. Discuss recommendations 3. Discuss local adoption procedures 4. Review model ordinances and inter-local agreements 5. Begin drafting ordinances or working on another implementation tool	1. Send necessary data and information to LIAA 2. Communicate questions and concerns with LIAA 3. Communicate with the media about the project 4. Send notices for next meeting	LIAA develops draft ordinances or other implementation tools based on feedback	Draft ordinances and inter-local agreements
	Meeting 8 May/June 1. Revisit Project Plan 2. Discuss recommendations 3. Review model ordinances 4. Continue drafting ordinances or working on another implementation too	1. Send necessary data and information to LIAA 2. Communicate questions and concerns with LIAA 3. Communicate with the media about the project 4. Send notices for next meeting	Revise draft ordinances or other implementation tools based on feedback	Draft ordinances and inter-local agreements to be reviewed by local attorneys in preparation of public process and local adoption